

September 25, 2024 Medicaid Advisory Committee (MAC) Meeting Minutes

Medicaid Advisory Committee (MAC) Meeting Minutes			
Date: September 25, 2024 Time: 10:30 a.m.-12:30 p.m. Place: Landon State Office Building/Zoom conference meeting	Meeting Attendees Bolded		
	<i>Committee</i>	<i>State & Gainwell</i>	<i>Additional Attendees</i>
	Donna Sweet, MD	Victor Nguyen, PharmD KDHE	
	Derreck Totton, MD	Shalae Harris KDHE	
	Teresa Wesley, MD	Laura Leistra, KDHE	
	Kathy Keck	Anh Rongish, PharmD KDHE	
	Leni Swails, PhD	John Powell, KDHE	
	Laura Kozisek	Crystal Blackmon, KDHE	
	Brandan Kennedy, MD		
	Amanda Applegate, PharmD	Anh Rongish, PharmD KDHE	
	Caitlyn Linscheid, MD	Emily Larrison, RN	
	Julie Stewart, MD		
	William Warnes, MD		
Muna Enshiwat, MD	Tracy Wagner, RN, BSN		
Distribution List: MAC Committee, KDHE-DHCF and Gainwell Technologies			

Topic	DISCUSSION	DECISION AND/OR ACTION
Call to Order Review of Minutes & Introductions	Call to order 10:38am 9/25/2024 Minutes from June 26, 2024, meeting Introductions/Roll Call:	Minutes reviewed and approved as presented.

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Transition of MCO's 2025	Discussed concerns of members moving from Aetna to a different MCO and the timeline for that.	KDHE advised that letters will be sent some time in October, as well as host open meetings in different counties throughout the state. More information can be found on the Kancare website: kancare.ks.gov/public-meetings
Member Transportation and Reimbursement	Discussed concerns of members missing provider appointments due to driver cancelations or not showing up. Concerns with varying pick up and drop off times. Concerns with difficulty in getting reimbursed for transportation.	KDHE verified it is aware of the committees concerns and is actively working with the MCO's. This topic is ongoing.
Provider Cultural Competency	Concern that a Medicaid member was not able to receive appropriate services because Provider was unable to provide translation services.	KDHE conforms that the MCO's are required to provide these services.
MAC Bylaws Finalization	<p>Motion for 50% quorum.</p> <p>Motion for 3-year member terms.</p> <p>Motion for 1 year length between terms.</p> <p>Motion to elect Chair and Vice Chair to serve together 3-year term.</p> <p>Motion to accept MAC by-laws presented.</p> <p><u>MAC Bylaws</u></p> <p><u>Purpose</u></p> <p>The Medicaid Advisory Committee (MAC) aims to support more meaningful and accessible engagement by all committee members with an emphasis on Medicaid beneficiaries. The MAC and its corresponding Beneficiary Advisory Committee (BAC) would serve as</p>	<p>So moved.</p> <p>So moved.</p> <p>So moved.</p> <p>So moved.</p> <p>So moved.</p>

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	<p>vehicles for two-way communication between interested parties and the state on topics related to the effective administration of the Medicaid program.</p> <p><u>Goal</u></p> <p>To improve access to care, quality, and health outcomes and promote health equity for Medicaid beneficiaries across fee-for-service (FFS) and managed care delivery systems. This is intended to increase transparency and accountability, standardize data and monitoring, and create opportunities for the state to promote active beneficiary engagement in the Kansas Medicaid program.</p> <p><u>Responsibilities</u></p> <ul style="list-style-type: none"> • The MAC will discuss topics related to Medicaid medical services, advising policy development, and effective program administration. • MAC will provide the State of Kansas with its bylaws, membership lists, meeting schedules, minutes, and its recruitment process to be posted on the KanCare website for public viewing. • The MAC must provide an annual report to the state on the activities and recommendations of the MAC. • After the state responds to the recommendations, the MAC will conduct a final 	

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	<p>review for the state to post for public viewing on our KanCare website.</p> <p><u>Representatives</u></p> <ul style="list-style-type: none"> • The State Medicaid Director appoints committee members. • Appointed committee members will enter a mutual agreement with the Kansas Department of Health and Environment – Division of Health Care Finance (KDHE-DHCF) for three years. • Membership will reflect a wide range and diverse set of populations and interests relevant to the Medicaid Program, including, but not limited to, clinical providers from various regions of the state, clinical administrators, Medicaid-managed care plans, and other state agencies serving Medicaid beneficiaries. • Members of the committee may not serve on the committee for consecutive terms. • The MAC must include 25% representation from the KanCare Beneficiary Advisory Committee. • The committee shall make decisions by a majority vote of committee members. <p><u>MAC Chair and Vice-Chair</u></p> <ul style="list-style-type: none"> • The election of the committee chair and vice-chair will be held during the MAC September meeting every <u>3rd</u> year, serving a term of <u>3</u> years. 	

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	<ul style="list-style-type: none"> • The MAC will elect a committee chair and vice-chair by a majority vote of the committee members. • If the chair or vice chair leaves office before the term expires, an election will be held during the next scheduled MAC meeting. The elected office will serve for the remainder of the term. <p><u>Duties of the MAC Chair</u></p> <ul style="list-style-type: none"> • Welcomes new members • Confirms the MAC quarterly meeting agenda with KDHE-DHCF representatives with input from the BAC committee • Presides over the committee for the MAC quarterly meetings • Presents committee correspondence and reports for committee approval • Ensure the meeting minutes are correct with the KDHE-DHCF and the state support staff. <p><u>Duties of the MAC Vice-Chair</u></p> <ul style="list-style-type: none"> • In the absence of the committee chair, the vice-chair will assume the duties of the chair • Perform other duties as directed by the chair • Will assume office of the chair after tenure if the member so chooses <p><u>State of Kansas Support – Gainwell Representative</u></p>	

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	<ul style="list-style-type: none"> • Maintains meeting attendance records of committee members. • Records and drafts the meeting minutes and disseminates to the committee chair, vice chair, and appointed KDHE-DHCF staff for approval. All committee reports and recommendations should be included in the minutes. • Ensures that members receive a copy of the meeting agenda and the final minutes of the previous meeting at least one week prior to each regularly scheduled meeting for publication. <p><u>KDHE Staff Liaison</u></p> <ul style="list-style-type: none"> • KDHE-DHCF Medicaid Director must appoint all members to the advisory committee. • KDHE-DHCF must provide the committee with: <ul style="list-style-type: none"> • Staff assistance and independent technical assistance as needed to enable the committee to make effective recommendations; and • Financial arrangements, if necessary, to make possible the participation of recipient members. • KDHE-DHCF must have representation in attendance at all MAC meetings, including a member of KDHE-DHCF executive staff. <p><u>Meetings:</u></p>	

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	<ul style="list-style-type: none"> • The MAC will meet quarterly based on the calendar year with the option of virtual or telephone dial-in access. • MAC meetings must be open to the public and provide time for public comment. • 25% BAC representation must be identified at all MAC quarterly meetings. • KDHE-DHCF leadership (at least one staff member) must attend MAC meetings. • The MAC agenda is determined by members of the MAC and members of the BAC. • The MAC agenda will be published one week before the scheduled meeting. • The required quorum at MAC meetings is 50% 	
<p>Open Agenda Items</p> <p>New Committee Candidates Update</p>	<p>Provider inquired about Development Codes policy.</p>	<p>KDHE confirmed this is in the funding approval process and will follow up with provider on this policy as more details are available.</p>
<p>Future Agenda Topics</p>		
<p>Next Meeting</p>	<p>Next meeting to be held Wednesday, December 11, 2024, at 10:30am via Zoom conference call.</p>	
<p>Adjourn</p>	<p>Adjourn 11:43pm 09/25/2024</p>	